

Subject: [Staffmemos] TIGERi: Fall Finance & Reports Training Schedule

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To: facultymemos@isumm.isu.edu, staffmemos@isumm.isu.edu

CC:

Greetings!

Two new Argos reports have recently been released. Look for them in the **Reports @ISU (Argos)** channel on the Employees tab in BengalWeb. (*Argos is the tool used to generate reports from the Banner system.*)

- **Earnings Audit Report.** Earnings broken out by employee, employee class, earnings code, department, pay period, index code, and account code. Sorted by Time sheet Organization. **Available to Time Approvers.**
- **Monthly Payroll Report.** Earnings by Index Code, showing regular salaries and fringe benefits for each employee. **Available to Account Directors and others granted account lookup privileges.**

Mark your calendars to attend an Argos Open Demonstration. If you've already attended one, and would like some additional guided practice in a lab, sign up for a Finance & Argos Hands-on session. For a complete schedule, go to: www.isu.edu/tigeri/training/calendar.shtml.

If you have any questions, just call. We're here and ready to help!

Questions?

IT Service Desk: 282-4357 (help)

Tigeri Training: 282-2554 or 2598

Sincerely,

The Tigeri Project Team

Staffmemos mailing list

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